



Republic of the Philippines
Office of the Solicitor General

Request for Quotation

To: _____
Tel. No.: _____
Fax No. _____

Date: November 18, 2024
Quotation #: PS 024-11-223 (EPA2025)
ABC: _____

Attention: _____

Sir/Madam:

Please quote your lowest price on the items/s listed below, stating the shortest time of delivery and submit this from duly signed by your representative.

RODRIGO L. OJENAL
SAO, Administrative Division

To be filled-out by Supplier:

ITEM NO:	ITEM & DESCRIPTION	QTY	UNIT	BRAND	UNIT PRICE	TOTAL PRICE
	Subscription of Newspaper of Office of the Solicitor General					
	Duration: January 16, 2025 to January 15, 2026					
	Includes: Daily Delivery					
	Consist of the following:					
1	<i>Manila Bulletin (Monday to Sunday)</i> 3 copies per day *For Secretariat & Library	1095	copies			
2	<i>The Manila Standard (Monday to Sunday)</i> 3 copies per day *For Secretariat & Library	939	copies			
3	<i>Malaya (Monday to Friday)</i> 3 copies per day *For Secretariat & Library	783	copies			
4	<i>Manila Times</i> 6 copies per day (Mon to Fri) 3 copies per day (Sat to Sun) *For Secretariat, Library, Legal Div. & COA	1566 312	copies copies			
5	<i>Daily Tribune (Monday to Sunday)</i> 3 copies per day *For Secretariat & Library	1095	copies			
6	<i>Business World (Monday to Friday)</i> 5 copies per day *For Secretariat, Library, Legal Div. & CMS	1305	copies			
7	<i>Philippine Daily Inquirer</i> 19 copies per day (Mon to Fri) 3 copies per day (Sat to Sun) *For Secretariat, Library, Legal Div., HRMAS & FMS	4959 312	copies copies			
8	<i>The Philippine Star (Monday to Friday)</i> 17 copies per day (Mon to Fri) 3 copies per day (Sat to Sun) *For Secretariat, Library, Legal Div. & DIMS	4437 312	copies copies			
9	<i>Business Mirror (Monday to Sunday)</i> 3 copies per day *For Secretariat & Library	1095	copies			

	<p>Other Requirements:</p> <p>Daily delivery should be made on or before 6am. If awarded, any deficiency in the delivered item upon inspection of the end-user is required to be delivered within the day.</p> <p>Quantity to be delivered during holidays should be similar to the quantity to be delivered during Saturdays and Sundays unless requested.</p> <p>Note: Quantity may vary upon actual implementation of the contract due to implementation of quarantine and observation of SWF/WFH arrangements, public and agency announcements, and holidays</p> <p style="text-align: center;">(Price Vat-Included)</p>					
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Delivery Period: _____
Warranty: _____
Price Validity: _____

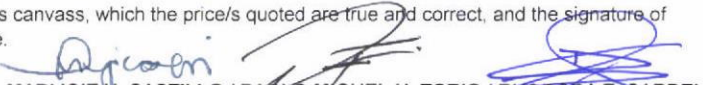
SIGNATURE OF AUTHORIZED REPRESENTATIVE

Note:

1. Please quote within __days from the date of RFQ.
2. Bidders must submit current and valid documentary legal requirements upon sending the filled out quotation
 - a. Mayor's / Business Permit;
 - b. PhilGEPS Registration Number: _____ Membership: Platinum Red
 - c. Income / Business Tax Return (for above P500K);
 - d. Omnibus Sworn Statement for Small Value Procurement (for ABC of P50,000 and above);
 - e. Updated Tax Clearance Certificate
 - f. Bidders who have previously submitted the above legal requirements may no longer require its re-submission.

Sir,

I hereby certify under oath that I have personally conducted this canvass, which the price/s quoted are true and correct, and the signature of representative of the company submitting the quotation is genuine.


MARIJOIE V. CASTILLO / PABLO MIGUEL U. TORIO / RHODORA T. CARDEL
SIGNATURE OF CANVASSER

For more information, you may contact us:

Telephone: 8836-3314
Telefax: 8813-1174

Please send your quotation to:

rfq.osgprocurement@gmail.com / osg.procurement@yahoo.com